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## **“Human Resource Professionals: Focused Discussions on Critical Yearly Decisions: Meeting the Mandates and Hitting HR Benchmarks” Tuesday, October 8, 2024 /9:15 AM-11:30 AM**

**(ALL REGISTRANTS WILL RECEIVE A ZOOM INVITATION)  
TO REGISTER FOR THIS PROGRAM, CLICK HERE:  
<https://www.njasa.net/domain/231>**

This virtual workshop will guide participants through a wide range of Human Resource matters that all school districts will be encountering this school year. Among these are: state reporting requirements, contract administration, past practices, progressive discipline, observation and evaluation procedures, etc.

### **AGENDA**

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|---------------------|--|
| 9:15 am - 9:30 am   | The meeting will open, Registrants will be admitted into the Waiting Room  |
| 9:30 am - 9:35 am   | Program Overview - Introductions   |
| 9:35 am - 9:50 am   | NJASA Legislative Update - Melanie Schulz, NJASA Director of Government Relations  |
| 9:50 am - 10:35 am  | <p>Program begins with a focus on the following topics:</p> <ol style="list-style-type: none"><li>1. Compliance with Federal/State Mandates: EEO-5 Reporting, Workplace Democracy Enhancement Act, Revisiting the “Don’t Pass the Trash” - Public Law 2018; NJQSAC; SGO-Chapter 14; NJSMART Staff Reporting; NJ Mandated Trainings, Comprehensive Equity Plan; Evaluation Policies. Annual Arrest Report, Substitute Service Limitations.</li><li>2. Creative solutions to ongoing Staffing Issues (What can you do when you don’t have a teacher?)</li><li>3. Power of Induction &amp; Mentoring in Staff Retention.</li></ol> <p>- Charity Comella, Gary Hall, Jesse Place, Jennifer Sharp</p> |
| 10:35 am - 10:40 am | Break  |
| 10:40 am - 11:05 am | <p>Understanding the Grievances Process: Current Issues</p> <p>- Patrick Duncan</p>  |

11: 05 am – 11:30 am    Hypothetical HR Horror Stories - Hocus Pocus!!!

- Charity Comella, Patrick Duncan, Gary Hall, Dr. Ken King, Jesse Place,  
Jennifer Sharp

11:30 am – 12:00 pm    The program will continue, and its' presenters will remain available to  
the attendees for questions, discussions of different challenges/issues  
they are facing.

**Session Facilitators:**

Dr. Kenneth King, Assistant Superintendent (Retired)  
East Orange Public Schools

Charity Comella, Assistant Superintendent for Personnel  
West Windsor-Plainsboro Regional School District

Dr. Jennifer Sharp, Assistant Superintendent for Human Resources  
Freehold Regional High School District

Patrick Duncan, Special Assistant for Labor Relations  
West Windsor-Plainsboro Regional School District

Gary Hall, Director of Human Resources, Bergen County Technical Schools  
and Special Services School District

Jesse Place, Assistant Superintendent  
Manasquan School District

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